

**NOTICE INVITING QUOTATION (NIQ)**  
**for Video Documentation and Animation related works for the Website(s)**

The Society for Training & Research on Panchayats & Rural Development (STARPARD) under the Department of Panchayats & Rural Development, Govt. of West Bengal invites the sealed quotation for:

- a. Video documentation and animation etc. related works for the website(s) related to the departmental activities
- b. This invitation for Bids is open to all eligible reputed, experienced, and established bidders meeting the eligibility criteria as defined in this notice. The applicant should be a private or government-owned legal entity. Bidders shall not be under any declaration of ineligibility for corrupt and fraudulent practices by the Govt. of India, the Govt. of West Bengal, and any public undertaking, autonomous body under the Govt. of India or, the Govt. of West Bengal.
- c. The intending resourceful and bonafide bidder must have experience with related fields for at least 3 projects in any of the office mentioned in (b) above for last three years in similar types of work/ job(s).

The quoted rate should include all charges [Excluding Taxes].

Bidding Period: From 05/09/2022(Monday) to 13/09/2022 (Tuesday) up to 3 P.M.

Bid Opening Date: 13/09/2022 (Tuesday) (after 3 PM)

Bid Validity: Minimum 180 days from the Date of Bid opening.


The quotation should be superscribed by **Video Documentation and Animation related works for the Website(s)** and submitted at STARPARD, MRITTIKA Bhaban, 8<sup>th</sup> Floor, Block: DD, Plot No.: 18/9, Sector I, Salt Lake City, Kolkata.700064.

**General Terms and Conditions:**

- I. Preconditioned quotation will not be accepted.
- II. Escalation claimed by the bidders will not be entertained by the authority.
- III. No advance payment will be made by the STARPARD. Final Payment will be made after successful completion of the work(s).
- IV. Bidder should follow the West Bengal Financial Rules (WBFR) in this regard.

**The Member Secretary, STARPARD reserves the right to accept/ reject/ cancel any/ all quotations without assigning any reasons whatever the case may be.**



  
Member Secretary, STARPARD &  
Joint Secretary to the Govt. of West Bengal,  
Department of Panchayats & Rural Development

Member-Secretary, STARPARD  
Panchayats & Rural Development Department,  
Government of West Bengal


No.1205/1(6)/STARPARD/2022

Dated: 05/09/2022

Copy forwarded for information and necessary action to:

1. The Deputy Secretary to the Government of West Bengal, Department of Panchayats & Rural Development & Administrative Officer, STARPARD
2. The Section Officer, STARPARD
3. Smt./ Shri.....
4. Website of the Department of Panchayats & Rural Development, Government of West Bengal
5. Notice board of STARPARD at Mrittika Bhaban/ Joint Administrative Bldg.
6. The Guard File



  
Member Secretary, STARPARD &  
Joint Secretary to the Govt. of West Bengal,  
Department of Panchayats & Rural Development

Member-Secretary, STARPARD  
Panchayats & Rural Development Department,  
Government of West Bengal