

The



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PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Joint Administrative Building (6th to 9th Floors) HC-07, Sector III
Bidhannagar, Kolkata-700 106

No. 722/SS/PN/O/I/4P-3/2013

Dated : 30.09.2015.

NOTIFICATION

In exercise of the power conferred by sub-section (2) of section 3 of the West Bengal Right to Public Services Act, 2013 and in cancellation of this Department's Notification No. 4246/PN/O/I/4P-03/2013 Kolkata, the 20th October, 2014, the Governor is pleased to notify the services rendered by Panchayat Bodies, for which the Panchayats & Rural Development Department is the administrative department, along with stipulated time limit for rendering the services, the Designated Officers responsible for providing services, the Appellate Officers and the Reviewing Officers and the time period for disposal of appeal & review as follows :

Sl. No.	Services	Designated Officer	Stipulated Time Limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated Time Limit	Designation	Stipulated Time Limit
1	Registration of vehicles and issue of registration certificate to the owner of a vehicle not registered under the Motor Vehicles Act or otherwise [under section 47(1)(i) of the West Bengal Panchayat Act, 1973]	Pradhan of the Gram Panchayat concerned	30 days	Joint Executive Officer of the Panchayat Samiti concerned	30 days	Executive Officer of the Panchayat Samiti concerned	30 days

Sl. No.	Services	Designated Officer	Stipulated Time Limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated Time Limit	Designation	Stipulated Time Limit
2	Issue of certificate for registration of running trade, whole sale or retail within the area of a Gram Panchayat [under section 47(i)(vii) of the West Bengal Panchayat Act, 1973]	Pradhan of the Gram Panchayat concerned	15 days	Joint Executive Officer of the Panchayat Samiti concerned	15 days	Executive Officer of the Panchayat Samiti concerned	30 days
3	Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building having plinth area up to 150 sq. meter and height up to 6.5 meters in any area within the jurisdiction of a Gram Panchayat in the light of the provision stated under chapter IV of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004 other than for the purpose of setting up of industry. <i>N.B. In case of structures or buildings having greater plinth area and height than mentioned above, for which applications are to be sent to the Panchayat Samiti / Zilla Parishad or Panchayats & Rural Development Department by the Gram Panchayat for vetting, the relevant provision of Act and Rule shall be applicable.</i>	Pradhan of the Gram Panchayat concerned	60 days	Executive Officer of the Panchayat Samiti concerned	30 days	Sub-Divisional Officer having jurisdiction	30 days

Sl. No.	Services	Designated Officer	Stipulated Time Limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated Time Limit	Designation	Stipulated Time Limit
4	Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building having plinth area up to 150 sq. meter and height up to 6.5 meters for the purpose of setting up of an industry in any area within the jurisdiction of a Gram Panchayat other than in an Industrial Park or Industrial Estate.	Pradhan of the Gram Panchayat concerned	15 days	Executive Officer of the Panchayat Samiti concerned	15 days	Sub-Divisional Officer having jurisdiction	30 days
5	Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building for setting up of an industry if the said building has plinth area more than 150 sq.m. but less than 300 sq.m and height up to 6.5 m. thus requiring the applications to be sent to the Panchayat Samiti for vetting.	Pradhan of the Gram Panchayat concerned	30 days	Sub-Divisional Officer having jurisdiction	30 days	Executive Officer of the Zilla Parishad concerned	30 days
6	Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building for setting up of an industry if the building has plinth area above 300 sq. m. and height up to 15 m. thus requiring the application to be sent to the Zilla Parishad for vetting.	Pradhan of the Gram Panchayat concerned	30 days	Executive Officer of Zilla Parishad concerned	30 days	Special Secretary of the P&RD Deptt (looking after Vetting Cell)	30 days

Sl. No.	Services	Designated Officer	Stipulated Time Limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated Time Limit	Designation	Stipulated Time Limit
7	Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building for setting up of an industry if the building has height above 15 m. thus requiring the vetting by the Panchayats & Rural Development.	Pradhan of the Gram Panchayat concerned	60 days	Jt. Secretary of the P & RD Deptt. (looking after Vetting Cell)	30 days	Special Secretary of the P&RD Deptt. (looking after Vetting Cell)	30 days
8	Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building having plinth area up to 300 sq. m. and height up to 6.5 m. in any area within the jurisdiction of a Development Authority under the area of a Panchayat Samiti other than for the purpose of setting up of industry in the light of the provision stated under chapter XII of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008 <i>N.B. In case of structures or buildings having greater plinth area and height than mentioned above, for which applications are to be sent to the Zilla Parishad or Panchayats & Rural Development Department by the Panchayat Samiti for</i>	Executive Officer of the Panchayat Samiti concerned	90 days	Executive Officer of the Zilla Parishad concerned	30 days	Special Secretary of the P&RD Deptt. (looking after Vetting Cell)	30 days

