

Anandadhara

West Bengal State Rural Livelihoods Mission (WBSRLM)

(A Society under the Panchayats & Rural Development Department, Govt. of West Bengal)

Anandadhara State Office Under P& RD Deptt, Joint Administrative Building, 10th Floor, HC-7, Sector-III, Kolkata-700106, Email: wbsrlm@gmail.com Tele : 2335- 3740



Memo No : 979 /PRD/34011/39/2021 SRLM SEC of PRD

Dated : 02.12.2021

NOTICE INVITING QUOTATIONS

1. Sealed quotations are hereby invited from reputed reliable Agencies/Business Organisations for the printing works for 17th Kolkata Saras Mela as per the specifications/ details given below:-

Sl. No	Description	Qty/Numbers	Size	Paper	Printing
1.	Invitation Cards with Envelops	200	14" x 5" (Middle Fold)	Card - Hand made/Stretcher 220 GSM Envelop - 100 GSM Maplitho	Card - Multicolour (Both side) Envelop - one side
2.	Artisans Identity Card with Plastic Jackets & Ribbons	1000	Id Card - 5" x 3.5" Jacket - 6" x 4.25"	120 Maplitho	Multicolour both side
3.	Staff Identity Card with Plastic Jackets & Ribbons	100	Id Card - 5" x 3.5" Jacket - 6" x 4.25"	120 Maplitho	Multicolour both side
4.	Volunteer's Identity Card with Plastic Jackets & Ribbons	100	Id Card - 5" x 3.5" Jacket - 6" x 4.25"	120 Maplitho	Multicolour both side
5.	Certificate of participation	800	11.75 " x 8.5"	300 GSM Art Paper	Multicolour one side
6.	50 pages Cash Memo Book (Duplicate page) machine Numbered	500	5.5 " x 4.5"	50 GSM Maplitho	Black & White

2. Interested Bidders/Agencies are requested to drop their sealed quotation in the Tender Box of this office (WBSRLM) at 10th Floor by 07.12.2021 positively as per the attached format.

3. Bidders are also requested to submit the following documents along with their Financial Bid as per the attached Format.

- Copy of Trade Licence
- Copy of PAN
- Copy of GST

- Last date of Submission of Bid - By 07.12.2021 at 2 (PM)
- Opening of Bid and its evaluation - On 07.12.2021 at 3 (PM) in presence of interested Bidders.
- Award of Contract.

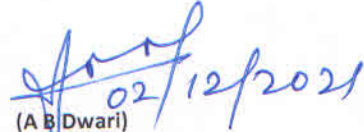
WBSRLM will issue work order in favour of qualified L1 Bidder for printing works of all the above items by 08.12.2021. The delivery of the items will have to be made by 13.12.2021.

- 6.1 Notwithstanding the above, the WBSRLM reserves the right to accept or reject any quotations and to cancel the Bidding process and reject all quotations at any time prior to the award of contract.

- 6.2 Selection of Bidder will be considered on the basis of lowest (L-1) Grand Total amount quoted for all items.

7. Payment & Others Conditions. Payment will be made within 15 days after receiving the bill subject to work done satisfactorily.

8. We look forward to receive your quotation and would like to thank you for your interest in this Work.


(A B Dwari)

Procurement Consultant
For and on behalf of
West Bengal State Rural Livelihood Mission

Annexure to WBSRLM Memo No : 979/PRD/34011/39/2021 SRLM SEC of PRD Dated 02.12.2021

FORMAT FOR FINANCIAL BID

Sl. No	Description	Qty/Numbers	Rate per unit including GST and other charges	Total Amount including GST and other charges
1.	Invitation Cards with Envelops	200	₹	₹
2.	Artisans Identity Card with Plastic Jackets & Ribbons	1000	₹	₹
3.	Staff Identity Card with Plastic Jackets & Ribbons	100	₹	₹
4.	Volunteer's Identity Card with Plastic Jackets & Ribbons	100	₹	₹
5.	Certificate of participation	800	₹	₹
6.	Cash Memo Book	500	₹	₹
	Grand Total (Rupees -----)			₹

(Signature for the Agency/Bidder with Office Seal)