

Government of West Bengal
Department of Panchayats & Rural Development
Joint Administrative Building
Block-HC-7, Sector-III
Salt Lake, Kolkata – 700 106

No.2376–RD/O/Estt/4S-1/2013

Dated, Kolkata, the 9th April 2018

TENDER NOTICE
(3RD CALL)

Sealed Quotations are invited from reliable and bonafide Wholesale Consumer's Co-operative Society Limited for supplying the stationery articles as detailed in the Annexure of this Tender Notice for the period 2018 - 2019.

The Co-operative Societies shall have at least 3 years experience in such supply and credential of supplying at least 20% of the estimated cost of the total supply per year which is approximately Rs.24,00,000/= (Rupees twenty four lakh).

The quotations will be received up to 1 p.m. on 24.04.2018 and will be opened on 24.04.2018 at 3 p.m. at the chamber of the Deputy Secretary, Establishment of this Department.

The undersigned reserves the right to accept/reject any/all quotations without assigning any reasons whatsoever thereof.



Deputy Secretary to the Govt. of West Bengal

No.2376/1(9)-RD/O/Estt/4S-1/2013

Dated, Kolkata, the 9th April, 2018

Copy forwarded for information and taking necessary action to :

- 1/ The Secretary of this Department.
- 2/ Smt. Nilanjana Dasgupta. She is requested to kindly take necessary action for displaying the matter to our Departmental Website.
- 3/ The Notice Board of this Department.
- 4/ Notice Board of Writers' Building.
- 5/ Notice Board of New Secretariate Building.
- 6/ Notice Board of Jessop Building.
- 7/ Notice Board of P.B.R.S.S.M..
- 8/ Co-Operation Department, Government of West Bengal, New Secretariat Building, Kolkata – 700 001. With the request to kindly communicate all the Wholesale Consumer's Co-operative Society Limited for participation in the tender (Visit at website - www.wbprd.nic.in)
- 9/ Guard File.



Deputy Secretary to the Govt. of West Bengal.

Sl. No.	Name of the Articles	Rate Per unit	Specification/Brand	Approximately scale of yearly procurement
01	Xerox Paper A4 Size (J.K. Brand)		Copy power	1600 Reams
02	Xerox Paper A3 Size (J.K.Brand)		Copy Power	100 Reams
03	Fax Roll			15 Pcs
04	Envelop (10" X 4.6")			16000 Pcs
05	Envelop (12" X 5.6")			16000 Pcs
06	White Tape (Good Quality)			250 Roll
07	Envelop (14" X 6")			1000 Pcs
08	Riffle (Small Size)			400 Pcs
09	Riffle (Big Size)			150 Pcs
10	Cotton Tag (Good Quality)			12000 Pcs
11	Cloth coated Envelop (16" X 12")			1000 Pcs
12	Cloth coated Envelop (10" X 12")			1000 Pcs
13	Whitener (Fabre Castle)			800 Pcs
14	Room Freshener			100 Pcs
15	Duster (2' X 2')			700 Pcs
16	Gems Clip (Plastic coated)			200 Box
17	Paper Weight (Ordinary)			200 Pcs
18	Paper Weight (Good Quality)			100 Pcs
19	Four folder file cover			300 Pcs
20	Plastic File Cover (Bag type)			500 Pcs
21	Plastic file cover (two folder)			150 Pcs
22	Highlighter Pen			100 Pcs
23	Writing Pad			2000 Pcs
24	Spiral Writing Pad			100 Pcs
25	Stapler No.10 (Kangaroo)			200 Pcs
26	Stapler Pin No.10 (Good Quality)			10000 Pcs
27	Stapler (Big Size)			50 Pcs
28	Stapler Pin Big Size (Good Quality)			500 Pkt
29	Flag Bye Colour			5000 Pkt
30	Fevi Stick			300 Pcs
31	Towel for Chair (Good Quality)			50 Pcs
32	Towel for Chair (Ordinary)			50 Pcs
33	Hand Towel (good Quality)			100 Pcs
34	Gum Tube			150 Bottle
35	Stamp Pad small size (Fabre Castle)			150 Pcs
36	Stamp Pad Big Size (Febre Castle)			50 Pcs
37	Knife (Good quality)			150 Pcs
38	Seissor (Good quality)			100 Pcs
39	Pocker Iron (Plastic Handle)			100 Pcs
40	Pocker Iron (Wooden Handle)			50 Pcs
41	Pin cussion (Plastice body)			50 Pcs
42	Alpin (Good quality)			50 Box
43	Use & throw pen			100 Box
44	Dot Pen (Both side)			25 Box
45	Pencil (good Quality)			20 Box
46	Pencil Cutter			20 Pcs
47	Scotch Bite			500 Pcs
48	Eraser			20 Box
49	Odonil			1000 Pcs
50	A-1 Tablet			10000 Pcs
51	Phynile Cented (Good Quality)			600 Ltrs

