

**Government of West Bengal**  
**Department of Panchayats & Rural Development**  
**Joint Administrative Building (6<sup>th</sup> to 10<sup>th</sup> Floors), HC-7, Sector-III,**  
**Bidhannagar, Kolkata-700106**

No. ~~1027~~(21)/PN/O//1S-01/2018

Dated: 11/12/ 2019

**From:** Dibyendu Das  
Special Secretary to the Government of West Bengal

**To :** The District Magistrate,  
Alipurduar, Jalpaiguri, Cooch Behar, Darjeeling (for SMP area), Uttar Dinajpur, Dakshin Dinajpur,  
Malda, Murshidabad, Nadia, Purba Bardhaman, Paschim Bardhaman, Birbhum, Bankura, Purulia,  
Purba Medinipur, Paschim Medinipur, Jhargram, Hooghly, Howrah, North 24-Parganas & South  
24-Parganas

**Sub:** Celebration of Constitution Day with reading of the Preamble to the Constitution in all the  
Panchayats and Awareness Campaign on Citizens' Duties including Fundamental Duties as  
enshrined in the Constitution

Madam / Sir,

I am directed to enclose herewith a copy of the DO Letter No. M-11015/279/2019-CB, dated  
19/11/2019 received from the Additional Secretary to the Government of India, Ministry of Panchayati Raj  
on the subject mentioned above which is self-explanatory.

In this context I am directed to request you to issue necessary direction to all concerned for  
executing the campaign initiatives at Gram Panchayat level as part of the ongoing GPDP process. The  
issue may be taken up at the ongoing Gram Sabha meetings where annual Gram Sabha Meetings are  
not held yet. Photographs & reports of the initiative will have to be uploaded in the GPDP Portal.

Apart from this the matter may also be taken up in the next meeting of Gram Panchayat, Gram  
Sansad meetings through out the year. As part of the campaign, Gram Panchayat level rallies on  
"Fundamental Duties" may be organized, wall writing may be put on at public places, awareness camps  
may be arranged at Gram Panchayat level and innovative posters / leaflets may be developed and  
distributed among the citizen.

Thanking you.

Encl : As stated

Yours faithfully,



(Dibyendu Das)

Special Secretary to the Government of West Bengal  
Panchayats & Rural Development Department

No. ~~10217~~(21)/1(2)PN/O/I/1S-01/2018

Dated:11/12/2018

Copy forwarded for information and necessary action to:

1. The Additional Executive Officer / The Additional District Magistrate (Panchayats), Alipurduar, Jalpaiguri, Cooch Behar, Uttar Dinajpur, Dakshin Dinajpur, Malda, Murshidabad, Nadia, Purba Bardhaman, Paschim Bardhaman, Birbhum, Bankura, Purulia, Purba Medinipur, Paschim Medinipur, Jhargram, Hooghly, Howrah, North 24-Parganas & South 24-Parganas Zilla Parishads and Siliguri Mahakuma Parishad
2. The District Panchayats & Rural Development Officer, Alipurduar, Jalpaiguri, Cooch Behar, Darjeeling, Uttar Dinajpur, Dakshin Dinajpur, Malda, Murshidabad, Nadia, Purba Bardhaman, Paschim Bardhaman, Birbhum, Bankura, Purulia, Purba Medinipur, Paschim Medinipur, Jhargram, Hooghly, Howrah, North 24-Parganas & South 24-Parganas



(Dibyendu Das)

Special Secretary to the Government of West Bengal  
Panchayats & Rural Development Department

संजय सिंह  
अपर सचिव  
Sanjay Singh  
Additional Secretary



भारत सरकार  
पंचायती राज मंत्रालय  
104-ए, प्रथम तल, सरदार पटेल भवन,  
संसद मार्ग, नई दिल्ली-110001  
GOVERNMENT OF INDIA  
MINISTRY OF PANCHAYATI RAJ  
104-A, 1<sup>st</sup> Floor, Sardar Patel Bhawan,  
Parliament Street, New Delhi-110001

D.O. No. : M-11015/279/2019-CB

Dated 19<sup>th</sup> November, 2019

Dear Shrikao,

Kindly refer to D. O. letter No. DO # Secy(RD)/Misc.2019 dated 5<sup>th</sup> November, 2019 (copy enclosed) sent by Secretary Ministry of Rural Development to Chief Secretaries with copy to ACSs/Principal Secretary Panchayati Raj Department of all States / UTs. This communication is reiteration of celebration of 26<sup>th</sup> November, 2019 as Constitution Day like every year, which would commence with reading of the "Preamble" to the Constitution in all the Panchayati Raj Institutions (PRI) in your State/ UT.

2. The current year 2019, marks the 70<sup>th</sup> year of the adoption of the Constitution. It has been decided by the Government to run an awareness campaign focused on Citizens' Duties including Fundamental Duties as enshrined in the Indian Constitution, from 26<sup>th</sup> November, 2019 to 26<sup>th</sup> November, 2020. The Campaign will start with functions and events on 26<sup>th</sup> November, 2019 and will continue throughout the year. Union Law Minister has also addressed a letter to H.E. Governor and Hon'ble Chief Minister of your State on November 1, 2019 on this matter.

3. The following activities have been decided to be undertaken at the State level towards the celebration of Constitution Day and during the year of National Campaign:

- Special Gram Sabha meetings for reading the Preamble and address by the Sarpanch/ President of Gram Panchayat (GP) on 26.11.2019 and during the campaign period on the days already determined by the State as part of the People's Plan Campaign
- Meeting at Gram Panchayat level and public reading of report card of various flagship schemes of the Government.
- Meeting of Self Help Groups and village youth clubs on 26<sup>th</sup> November, 2019 and during the campaign period.
- Talks/ conferences/ seminars; rallies/ walks/ runs focused on citizens, duties during the campaign.

Contd..2/-

3507  
No. .... A.C.S, P&RD

03.12.19  
Tél. No.: 011-23747911, Fax No.: 011-23747912, E-mail: as1-mopr@gov.in, Website: www.panchayat.gov.in

4. Towards apprising the Citizens about the Citizens' Duties, including Fundamental duties, an awareness campaign has to be undertaken during the duration of Campaign. This Ministry is developing short films and Jingles on all the Fundamental Duties, which shall be available on the MoPR Portal at <https://www.panchayat.gov.in/> for the awareness generation on this National Campaign. Further a National Competition on the efforts made by the rural citizens towards implementation/ enforcement of Fundamental Duties at the individual level or collectively has also been decided to be organised. The interested rural citizens would be required to upload a short film not more than one minute on the MoPR Portal at <https://www.panchayat.gov.in/>. The detailed guidelines in this regard are being shared with you and would also be available at <https://www.panchayat.gov.in/>.

5. As stated in para 3, the Gram Sabha meetings to celebrate the Constitution Day are to commence with the reading out of the "Preamble" to the Constitution of India. Towards effectively monitoring the events taking place in your State/ UT, facilitation tool is being provided for uploading the photograph of Preamble reading and the details of number of rural citizens participating in the National Campaign with photo and other details uploading facility on the GPDP Portal at <https://gdpd.nic.in/>. The detailed guidelines in this regard would be available at both <https://gdpd.nic.in/> and <https://www.panchayat.gov.in/>.

6. This national campaign would be required to be monitored at the State level; the following monitoring measures would add to the efficacy of the campaign.

- i. A senior Officer of your Department may be nominated for necessary coordination and taking necessary action on the campaign. The details of concerned Nodal Officer may be shared with Shri Alok Prem Nagar, Joint Secretary, Ministry of Panchayati Raj ([ap.nagar@gov.in](mailto:ap.nagar@gov.in)) and the senior officers of Ministry of Law and Justice; Smt. Sushma Taishete, Joint Secretary ([jsst-doj@gov.in](mailto:jsst-doj@gov.in), 011-23385020) and Shri Shailesh Shrivastava, Director ([dirj1-dj@gov.in](mailto:dirj1-dj@gov.in), 011-23072135). Further the Nodal Officers nominated for People's Plan Campaign (PPC) at the District and sub-district level may be retained for this purpose.
- ii. Towards the campaign, the following action points may be helpful for the State Panchayati Raj Department for holding the special Gram Sabha as already scheduled under PPC from 26.11.2019 onwards:

- a. Instruct that the Panchayat Pramukh/Sarpanch/Pradhan, or his Deputy must administer the reading of the Preamble and provide the awareness creation material provided by the MoPR on its website to PRIs. (A copy of the Preamble to the Constitution in Hindi and English is enclosed- translation to local languages may be ensured by the respective States). All the elected representatives may be requested by the Gram Panchayat to be present;
  - b. Arrange for films on Citizens' duties to be screened during the meeting, which are being prepared and would be available on the Ministry website at <https://www.panchayat.gov.in/>.
  - c. Upload details in respect of conduct of Gram Sabha meetings and participation on GPDP portal at <https://gpdp.nic.in/>. Detailed instructions in this context will follow.
  - d. Upload a photograph of the reading of the Preamble on the portal <https://gpdp.nic.in/>.
- iii. A National competition for short films (upto one 1minute duration) would also be held from 26<sup>th</sup> November 2019 to 31<sup>st</sup> March 2010 (para 4).
7. Further, reports of activities performed along with photographs are also required to be uploaded on the website of Department of Justice at <https://doj.gov.in/>.

Since this is a National Campaign, with a very important objective, special efforts from the State would be required for it to be conducted effectively.

*With regards,*

Yours sincerely,

*Sanjay Singh*

(~~Sanjay Singh~~)

**Shri M. V. Rao,**  
Principal Secretary,  
Panchayati Raj & RD Department,  
Govt. of West Bengal,  
Jessop Building, 1st Floor,  
63, NS Road,  
Kolkata-700001